

Application for Employment

Cowgill R-VI School District
341 East 6th Street • Cowgill, MO 64637
Phone: (660) 255-4415 • FAX: (660) 255-4224

* Required

Date:

BASIC INFORMATION

Full Legal Name of Applicant * (First, Middle, Last, Jr., Sr., etc.)

Address: *

Home Phone:

Cell Phone:

E-Mail Address:

Position(s) for which you are applying: *

Date you are available for employment: *

EDUCATION AND JOB TRAINING

Yes No Do you have a high school diploma or equivalent (GED)? *

List any schools or colleges attended (include high school). Include hours, degrees and/or areas of specialization or certification.

List any job training you have attended or special skills you possess that relate to the job for which you are applying. Please be specific.

Describe your computer/technology experience and abilities.

EMPLOYMENT RECORD

Present Employer: (include employer/company name and address)

Dates of Employment: (month/year)

Rate of Pay:

Immediate Supervisor: (include name and phone number)

Previous Employment: (include employer/company names and addresses, supervisor names and phone numbers, dates of employment, and rates of pay. If you need more space, you may attach another sheet.)

PERSONAL REFERENCES

(Please provide at least 3 references. Names, addresses, and phone numbers are REQUIRED information.)

Reference #1 *

Reference #2 *

Reference #3 *

Additional References

PERSONNEL RECORD

The following information, along with fingerprints, will be used by the district to conduct background checks in accordance with law on all new employees authorized to have contact with students. Any offer of employment is contingent upon the satisfactory outcome of a criminal background check, when required by the district.

Maiden Name/Previous Names/Alias(es)

Previous Address(es):

PEERS Number: (if applicable)

Yes No **Are you a citizen of the United States? ***

Yes No **Have you ever been found guilty of or pled guilty to, received a suspended imposition of sentence, or entered an alford plea or plea of "nolo contendere" for violation of any law in Missouri or another state, other than a traffic violation? ***

Yes No **Have you ever been substantiated as a perpetrator in any child abuse or neglect report made to the Division of Family Services in Missouri or another state? (If yes, please explain the situation below under "Additional Information". Inclusion of this information will not preclude you from district employment.) ***

ADDITIONAL INFORMATION

Please indicate any comments or extra information you feel would help us evaluate your ability to fill this position (include explanations for answers as requested under "Personnel Record" above). *

Indicate how your previous job and/or life experiences qualify you for this position. *

Briefly explain why you are interested in the position for which you are applying and why you are interested in working for the Cowgill R-VI District. *

The Cowgill R-VI School District is an equal opportunity employer. Applicants for employment with the District who believe they have been discriminated against by a District employment decision because of race, color, sex, religion, national origin, age, disability, sexual orientation or reprisal may pursue such claims through the discrimination complaint process, by contacting:

Administrator
Cowgill R-VI School District
341 East 6th Street
Cowgill, MO 64637
Tel: 660-255-4415 • FAX: 660-255-4224
E-Mail: bvassmer@cowgillr6.org

Unless we have a position for which we think an applicant is qualified, we do not attempt to contact the applicant or his/her references.

This application will remain on file for one year, unless the applicant asks to have it renewed.

VERIFICATION STATEMENTS *

- Yes No The information provided is complete and accurate to the best of my knowledge.

- Yes No I understand it is unlawful to withhold or falsify information required on this form.

- Yes No I understand that if employed, falsified statements on this application shall be considered sufficient cause for dismissal.

- Yes No I grant permission to investigate my personal history and/or check my references and to use the information as permitted by law.

Applicant Signature

Date